

At the Michigan CardioVascular Institute (MCVI), we believe our role in the community is to improve the quality of life for individuals with cardiac-related health problems. Our nationally recognized team of cardiologists and surgeons form one of the largest providers of cardiovascular services in the Midwest. Our breadth of experience allows us to provide our patients with state-of-the-art care in a compassionate environment.

Through the Michigan CardioVascular Institute Foundation, we are taking this care one step further and have dedicated ourselves to promoting and supporting educational and community initiatives that empower people of all ages to live and lead healthier lives. We strive to create a community that is heart-healthy and vibrant by championing causes related to the education, prevention and treatment of cardiovascular-related diseases.

### **GRANTMAKING GUIDELINES**

The MCVI Foundation supports organizations that are tax exempt under Section 501(c)(3) of the Internal Revenue Service Code. We *do not* make grants to individuals. Furthermore, grants are made only to those organizations and programs benefiting our mid-Michigan service area.

While applications are accepted throughout the year, the Board of Directors only considers grants at year-end.

In addition, grants are ordinarily made for one year and we typically do not support:

- political or lobbying activities
- annual campaigns
- sectarian religious activities
- endowments
- fundraising or special events
- deficit or debt reduction
- loans
- advertising, team sponsorships or travel

Grants are generally made for amounts less than \$5,000. The typical grant range is from \$2,000 to \$3,000. All organizations who receive grants are required to report how funds were spent and to evaluate the effectiveness of the funded project or program.

*You are strongly encouraged to call the Foundation at (989) 754-SAVE (7283) to discuss your project prior to submitting a written proposal.*

### **FUNDING PRIORITIES**

The MCVI Foundation funds projects that will improve cardiac health throughout MCVI's service area, with special emphasis given to the Tri-Cities. Priority is given to projects that focus on prevention and education related to heart healthy habits. We are also particularly interested in funding collaborative efforts.

When evaluating proposals, we consider the potential of the project to improve cardiac health outcomes, the capability of the organization to achieve the desired result(s), the likelihood of the project becoming self-sustaining, and whether or not the proposed project duplicates the efforts of other groups.

## **APPLICATION INSTRUCTIONS**

To be considered for funding, please submit two copies of your proposal and supporting documentation to:

Diane Fong, Executive Director  
Michigan CardioVascular Institute Foundation  
1015 S. Washington  
Saginaw, MI 48601  
(989) 754-SAVE  
dfong@mcvi.com

In general, proposals should not exceed five typed pages and should include:

- Organization name, address and contact person with e-mail and telephone contact information
- Background on your organization and experience in the field
- Project description
  - Why the project is needed
  - What you propose to do
  - How you will do it
  - Who will be served
  - Timeline for activities
- How the project relates to cardiac health
- Plans for evaluation
- Project budget
  - Dollar amount requested and total cost of the project in detail
  - Funding received to date and list of funders being solicited

### **Required supporting documentation:**

- IRS Tax Determination Letter
- List of governing board
- Organization's current operating budget
- Most recent financial statement